

Standard Risk Control Arrangements

Management of Contractors

Training and Capability

- A. All Quantity Surveyors and other commercial staff involved in negotiations with Sub-Contractors will have received an initial 5-day CITB SMSTS Course, followed by an alternate 2-day CITB SMSTS Update Course and 2-Day Positive Safety Management course every 2½ years
- B. All Sub-Contractor employees will receive appropriate Mansell induction in a language they understand. The Sub-Contractor will ensure that all employees and others for whom they are responsible, receive this induction before commencing works on site.
- C. All Sub Contract employees should hold a Mansell Passport to Work
- D. Sub-Contractors will provide proof of training (into their risk assessments and method statements as a minimum)
- E. All Sub-Contractor employees must hold a valid CSCS Card. Reference must be made to Trade SRCAs for industry specific Competence Cards; e.g. Demolition, Scaffolding, Electrical.
- F. Sub Contractor Supervisors should hold a CSCS Supervisor Card, and SMSTS, SSSTS Certification or IOSH Managing Safely.
- G. Random checks to be carried out on the authenticity of CSCS Cards (checks can be made by telephoning the number found on the reverse of the CSCS Card).
- H. The Sub-Contractors Safety Advisor will be qualified to NEBOSH Certificate level (or equivalent, NEBOSH Certificate is equivalent to the NVQ Level 3 Qualification.)

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Documents

- I. Safety documentation is to be available before commencement of work and kept in an indexed file at the Work Location
- J. Sub-Contractors will provide copies of Valid Certificates of Competence for Personnel

Management

- K. The Subcontract Management Plan (CM-AG-02) will confirm the names of the Supervisor and the Safety Advisor
- L. The SMP will confirm the frequency of Safety Advisor inspections

Work Activities

- M. The Work Activity Schedule (SM-FM-21) will confirm the risks involved in the Sub-Contract works and the SRCA's that Mansell has set as the minimum standard for these risks
- N. Sub-Contractors will provide a copy of their Risk Assessments and other controls – CoSHH, Noise, Vibration, Manual Handling as necessary - and work to them

Monitoring

- O. The Sub-Contractors Safety Advisor will carry out monitoring of the works as confirmed in the SMP, with copies left on site

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Review

- P. The Subcontract Production Meeting will be held Monthly and the minutes retained on site (SM-FM-13)
- Q. Subcontractor monthly performance will be assessed as part of the MTR meeting (CM-AG-08)
- R. Overall subcontractor performance will be assessed at the completion of their works package and entered into the subcontractor selection system

Other Local Control Arrangements