

Standard Risk Control Arrangements

Welfare Arrangements

Training and Capability

A. All Offices and Sites shall have First Aid cover **at all times** as follows:

- Offices:
 - 1-49 people: Appointed Person
 - 50-100 people: One First Aider
 - each 100 over this: Another First Aider
- Sites/Depots etc:
 - 1-4 people: Appointed Person
 - 5-50 people: One First Aider
 - each 50 over this: Another First Aider

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- B. A green and white cross shall denote First Aid locations and First Aid Boxes shall be fully equipped (see GE700 part B4).
- C. Toilets are clean, light and are connected to the mains wherever possible
- D. Toilets shall be separate and lockable, to prevent use by both sexes
- E. Toilet cabins shall have a screen immediately in front of the cabin entrance door
- F. Sufficient wash-hand basins are provided with hot and cold taps to enable hands and forearms to be washed
- G. Soap, barrier creams, sunblock etc and towels are provided
- H. A rest room/canteen will be available and have adequate heating and seating (with backs) facilities
- I. Drinking water will be supplied and shall be conspicuously marked
- J. Sufficient clean cups shall be provided
- K. A register of portable electrical appliances shall be maintained, with PAT inspection and test carried out at least every 12 months (e.g. kettles, water boilers). A record of inspection to be attached to appliances.
- L. Provisions for boiling water and heating food are to be provided
- M. Water boilers shall be anchored to prevent movement
- N. Statutory and Mansell notices are posted prominently for the work force
- O. All offices and welfare facilities are clean, tidy and adequately heated
- P. The site and all offices and welfare facilities shall be no-smoking areas, and notices displayed to this effect
- Q. All facilities are to be clean and readily accessible to the work force
- R. Where work requires, an area for showering, for drying, for changing and for securing clothes will be available and be separate from the canteen
- S. Drinking water shall be readily available at the work location

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T. Where site toilets or welfare facilities are not connected to mains sewers, provisions must be made to ensure all liquid waste is collected and removed by tanker or appropriate means using a registered waste carrier and accompanied by a Waste Transfer Note.

Other Local Control Arrangements
