

## *Standard Risk Control Arrangements*

### *Mansell Management*

(These Controls Are Also To Be Used When Agency or Other Staff Manage Mansell Locations)

#### **Training and Capability**

- A. All Mansell Line Managers (Construction, Contract, Project and Site Managers, Engineers and Foremen) have received an initial 5-day CITB SMSTS Course, followed by an alternate 2-day CITB SMSTS Update Course and 2-Day Positive Safety Management course every 2½ years
- B. All Mansell Line Managers (Construction, Contract, Project and Site Managers, Engineers and Foremen) have received a 1-day Environmental Course, which is updated every 5 years
- C. All Agency Staff training must be confirmed by evidence (certificates) copies of which must be retained on site.
- D. Agency staff shall be engaged from employment agencies who have been vetted and approved by Mansell.
- E. All those working on or regularly visiting Mansell sites, must hold a current CSCS card relevant to their occupation
- F. All subcontract operatives should hold a Mansell Passport to Work.
- G. All Mansell staff have been inducted into the latest revision of the Mansell Management System and must hold a Mansell Passport to Work
- H. All Mansell Managers in charge of construction sites have received Scaffold inspection training

#### **Control Arrangements**

- I. **MANSELL DOCUMENTS** - Each Site must have access to (either electronically or hard copy):
  - I1 An up to date Constructors Reference File
  - I2 An up to date Site Safety File
  - I3 An up to date copy of an external reference document i.e. CITB GE700.
- J. **PROJECT MANAGEMENT PLAN - PMP - (CM-AG-01)**
  - J1 The PMP confirms the Safety, Security, Health, Quality and Environmental objectives and targets, in Item 2.2, to include management to a 100% compliant rating, of:
    - A - the three main safety risks
    - B - the two main environmental risks
    - C - the two main health risks
    - D - other significant SHE risks (confirmed by the Delivery Team)
  - J2 The PMP confirms the trained staff undertaking key MMS roles in Item 2.1.2
  - J3 The PMP confirms the location layout plan in Item 1.1.1
  - J4 The PMP has built in the Pre-Construction Information Pack information in Item 1.3.1
  - J5 The PMP includes a completed Site Waste Management Plan (SM-WI-30/SM-FM-33) in Item 3.3.4
  - J6 The PMP includes the programme for the delivery of Toolbox Talks
  - J7 The PMP includes the method of delivering Site Briefings

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### **K. WORK ACTIVITY SCHEDULE - WAS - (SM-FM-21)**

- K1 The WAS confirms the Safety, Quality, Security, Health and Environmental Risks of all current and imminent activities.
- K2 Mansell Standard Risk Control Arrangements (SRCA's) will be identified against every significant risk (SM-WI-42)
- K3 Further control arrangements required shall be identified where subcontractors have responsibilities to provide information or Mansell staff are not adequately protected by the SRCA's (at least one of the following):
- Risk Assessments/Method Statements (addressing the risks associated with CoSHH, Noise, Vibration, Lifting, Access, Permits etc.)
  - Inspection Test Plans (SM-WI-01 and SM-FM-14)
  - Other Generic Information from the Constructors Reference File
- K4 All Risk Assessments/Method Statements must be evaluated using the Risk Assessment/Method Statement Evaluation form SM-FM-46
- K5 The Safety Documentation Awareness Declaration (SM-FM-47) must be completed by the relevant persons to be involved in the activity

### **L. MONITORING**

The PMP confirms the number and type of audit and inspections to be carried out with a suitable resource allocated:

L1 The Locations own inspections have been carried out diligently (SS-FM-17) - Item 2.2.4

L2 The Senior visiting Manager has also carried out a site inspection once per month (SS-FM-17) - Item 2.2.4

L3 The Safety Departments inspections and audits have been actioned and closed-out on Tr@ction - Item 2.2.4

L4 Management Audits have been actioned and closed-out - Item 2.2.5

L5 Accidents and incidents have been filed confidentially and reported in line with Procedure (SS-PR-02) - Item 2.11

### **M. REVIEW**

M1 The Monthly Review Meetings (CM-AG-08) chaired by the Contracts Manager have taken place and have confirmed the actions required to achieve:

A - the SHE objectives and targets, confirmed in the PMP

B - the information required by the Work Activity Schedule is managed

C - the relevant Subcontract Production Meetings (SM-FM-13) are actioned to ensure participation by non-performing Subcontractors

### **Other Local Control Arrangements**