

## *Standard Risk Control Arrangements*

### *Waste Management*

#### **Training and Capability**

- A. Site procedures to manage waste will be communicated during Site Inductions and Toolbox Talks and supported by the appropriate Environmental Practice Notes.

#### **Control Arrangements**

- B. All new sites must complete and operate a Site Waste Management Plan (refer to SM-WI-30 and SM-FM-33)
- C. Any project producing or holding more than 500kg of Hazardous Waste must be registered with the Environment Agency (except for Projects in Scotland where Special Waste Consignment Notes may be purchased from SEPA). Registration is valid for a period of 12 months from the date of registration.
- D. All projects must refer to EM-WI-03 in planning whether any demolition, excavation or vegetation material that is generated by our work activity is to be retained on site or transferred off-site for placement and reuse. Material not planned for cannot be made exempt and must be removed as waste in line with the Environmental Permitting Regulations.
- E. Crushing machinery in use on site must comply with PPC Part B permit requirements. The relevant subcontractor should notify the Local Authority (England or Wales) or local SEPA office (Scotland) in advance of use.
- F. The Site Waste Management Plan must identify how different types of waste are to be segregated and any recycling arrangements (See Site Waste Management Plan Work Instruction SM-WI-30 and related Site Waste Management Plan templates SM-FM-33)
- G. Where subcontractors have been contracted to remove waste on behalf of Mansell, the activity and category of waste, appropriate tonnages, % of waste recycled, waste carrier details and references must be provided by the Subcontractor for each movement no less than quarterly and this information must be recorded in the Site Waste Management Plan.

#### **Storage**

- H. Waste containers must be clearly marked with their intended contents
- I. Covers and locks to containers/skips are to be provided, as appropriate, to prevent loss or contamination through such as wind or fly-tipping
- J. Check skips are not corroded or worn out to minimise the risk of accidental spills or leaks or harm to site operatives
- K. Do not burn or bury waste

#### **Segregation**

- L. The segregation of inert waste from active waste is paramount to reduce disposal costs and landfill tax payments. Inert: rocks, ceramics, concrete, masonry, brick. Active: timber, plastic, empty/<10% dried-out paint cans, plasterboard and plaster, paper, metal, mixed waste, topsoil etc.
- M. The segregation of Hazardous waste from non-hazardous is paramount as disposal will be charged at the higher rate associated with hazardous waste. Hazardous: asbestos, contaminated soil, paint or varnish remover, fuel oil and diesel, petrol, batteries, end of life lamps and tubes containing mercury and sodium (fluorescent tubes)

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N. All waste electrical and electronic equipment must be segregated and removed by a WEEE licensed contractor, in compliance with The Waste Electrical and Electronic Equipment (WEEE) Regulations.

### **Duty of Care**

- O. All waste-leaving site must be accompanied by a WASTE TRANSFER NOTE (WTN) filled in accurately, with copies to be kept on site (Refer to SM-WI-30 for details)
- P. Hazardous Waste must be accompanied by a Hazardous Waste Consignment Note, with copies kept on site. In Scotland, Special Waste must be accompanied by a Consignment Note purchased from SEPA.
- Q. In line with EA/SEPA guidelines, sites must retain copies of all WTNs for at least two years for active waste and three years for Hazardous/Special Waste.
- R. Transportation of waste must be carried out by an appropriate Registered Waste Carrier. Copy of certificate of Registration to be kept on site.
- S. Where waste is transported by Mansell vehicles, typically in conducting refurbishment and maintenance works, from a remote location to a central disposal point, this activity is deemed compliant by Mansell's Waste Carriers Licence (available on the MMS). The activity should be reference in the project's Site Waste Management Plan.
- T. Spot checks to ensure waste arrives at the correct tip are recommended at least once per contract, by telephoning the transfer station noted on the WTN and investigating whether the waste has arrived, or by following the collection vehicle to its disposal destination.
- U. Where waste is taken directly to landfill, confirmation must be obtained from the site operator that they are licensed to accept this waste type (as per the European Waste Code). Copy of Licence to be kept on site
- V. Liquid waste from toilets, welfare facilities, cess pits or septic tanks, must be collected and removed by tanker or appropriate means using a registered waste carrier and accompanied by a Waste Transfer Note

### **Skip Use**

- W. Bulky items to be flat packed
- X. Cardboard / other boxes to be flat packed
- Y. Reduce length of materials, to reduce voids
- Z. Segregate wastes where practicable
- AA. Hazardous Waste shall be stored/transported in sealed containers

### **Contact Details**

BB. Environment Agency and SEPA Emergency Hotline: 0800 80 70 60

### **Other Local Control Arrangements**